



**Annual Accounts  
And  
Trustees' Report  
1st January 2022 to 31<sup>st</sup> December 2022**

## RECEIPTS AND PAYMENTS ACCOUNT

For the period 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022

	Unrestricted funds	Restricted funds	Total
<b>Receipts</b>			
Donations	£ 1,288.90	£ 2067.78	£ 3,356.68
Gift Aid	£ 589.41		£ 589.41
Grants	£ 2,800.00		£ 2,800.00
Fundraising		£ 2,200.00	£ 2,200.00
Bank interest	£ 6.71		£ 6.71
Subscriptions	£ 7,954.00		£ 7,954.00
Ticket sales	£ 5,705.00		£ 5,705.00
Programme sales	£ 413.00		£ 413.00
Other	£ 100.00		£ 100.00
<b>Total</b>	<u>£18,857.02</u>	<u>£ 4,267.78</u>	<u>£23,124.80</u>
<b>Payments</b>			
Fundraising			
Performer Fees & expenses	£ 7901.05	£ 4,540.00	£12,441.05
Performer Accommodation	£ 879.50		£ 879.50
Piano hire	£ 1,875.00	£ 265.00	£ 2,140.00
Venue hire	£ 1,821.18	£ 1,639.64	£ 3,460.82
Printing	£ 1,883.31	£ 244.23	£ 2,127.54
Website, postage & stationery	£ 408.87		£ 408.87
Hospitality	£ 713.66	£ 14.00	£ 727.66
Advertising	£ 968.45	£ 42.05	£ 1,010.50
Administration	£ 1,185.33	£ 0.11	£ 1,185.44
Grants & donations	£ 30.00		£ 30.00
Insurance	£ 99.00		£ 99.00
Independent examination	£ 180.00		£ 180.00
<b>Total</b>	<u>£17,945.35</u>	<u>£ 6,745.03</u>	<u>£24,690.38</u>
<b>Balance Surplus/-Deficit</b>	£ 911.67	-£ 2,477.25	-£ 1565.58
<b>Funds transferred from Unrestricted to Restricted</b>	-£ 1107.61	£ 1107.61	
<b>Balance Surplus/Deficit</b>	-£ 195.94	-£ 1,369.64	-£ 1565.58
<b>Funds at 1<sup>st</sup> January 2022:</b>			
<b>Unrestricted funds</b>		£ 25,336.28	
<b>Restricted funds</b>		<u>£ 1569.64</u>	
			£26,905.92
<b>Funds at 31<sup>st</sup> December 2022:</b>			
<b>Unrestricted funds</b>		£25,140.34	
<b>Restricted funds</b>		<u>£ 200.00</u>	
			£ 25,340.34
<b>REPRESENTED BY</b>			
<b>Cash at bank on 31<sup>st</sup> December 2022</b>			£ 25,245.34
<b>Cash in hand</b>			<u>£ 95.00</u>
			£ 25,340.34

# LINLITHGOW ARTS GUILD (SCIO)

## Trustees' Report for the period ended 31<sup>st</sup> December 2022

The Trustees are pleased to present their report together with the financial statements of Linlithgow Arts Guild for the whole period ended 31<sup>st</sup> December 2022.

### REFERENCE

Charity name	Linlithgow Arts Guild (SCIO)
Scottish Charity Number	SC048083
Address	10 Whitten Lane, Linlithgow EH49 7HW

### Trustees

The Trustees who served during this period were

Diana Wild  
Anne Thom  
David Lunt  
Nora Leys  
William Stevenson  
Tom Packe  
Derek Law  
Tony Smith  
Ian Wallace  
Jackie Law  
Glyn Eggar  
Alison Martin

**Independent Examiner** Victoria Walsh, The A9 Partnership

### STRUCTURE, GOVERNANCE and MANAGEMENT

#### Constitution

Since 22<sup>nd</sup> January 2018 Linlithgow Arts Guild has had the status of a Scottish Charitable Incorporated Organisation (SCIO). The SCIO became active as of 14<sup>th</sup> April 2018 following the agreement of members of the predecessor voluntary association to transfer its activities, assets and liabilities to the SCIO.

#### Recruitment and Appointment of Trustees

Trustees nominated at the AGM are elected by the members present. One third retire each year. The Board may co-opt additional trustees, who must be members, during the year. The Board may at any time appoint any non-member of the organisation to be a charity trustee either on the basis that he/she has been nominated by a body with which the organisation has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance to the board.

#### OBJECTIVES AND ACTIVITIES

The organisation's purposes are to advance the arts by promoting live music performance and related arts in Linlithgow and the surrounding district, through:

- Promoting and publicizing excellence in live music performance;
- Encouraging greater understanding, study and performance of music and related arts; and
- Enabling young people to experience high quality live arts performances.

During 2022 Linlithgow Arts Guild promoted a series of four Summer Season concerts with young musicians from the Royal Conservatoire of Scotland, an opera workshop for primary school children supported by funding from Tesco, the final four concerts of our regular season from September 2021 to April 2022, and the first four concerts of our regular season from September 2022 to April 2023.

## FINANCIAL REVIEW

The financial position at the end of the current financial period is set out above, prepared on a receipts and payments basis as accepted by OSCR for smaller charities.

Season tickets (including membership) have held steady from the previous year, although we hoped for an increase closer to pre-pandemic levels. Ticket sales are lower than anticipated, we believe due to continuing pandemic uncertainty, and unrestricted donations lower due perhaps to cautious spending. These have been offset to an extent by a focus on minimising costs, particularly in venue hire, printing, postage and advertising.

The popular Summer Series of concerts was supported by generous donations from the audience and a transfer of £458 from unrestricted funds, and a very successful opera workshop held with Linlithgow Primary School was supported by Tesco Bags of Help and a transfer of £650 from unrestricted funds.

The Guild is grateful for the financial support of members, non-members, Tesco, and Chamber Music Scotland.

Approved by the Board of Trustees and signed on its behalf



Ian Wallace

Date: Feb. 10<sup>th</sup> 2023